**Auction Catalogue**

**Auction conducted by A H Bilimoria& Co.**

**Auction of SS Scrap & Tyre, FAP Jajpur - IBMD**

**BEING SOLD ON ‘’AS IS WHERE IS AND NO COMPLAINT BASIS’’**

|  |  |
| --- | --- |
| **Catalogue Serial Number:** | **TSL/FAPJAJPUR/AHB/SEPTEMBER/206/25-26** |
| **Seller:** | Tata Steel Limited, FAP Jajpur, Kalinganagar Industrial Complex, AT- Dasamania, P.O Manatira, Via – Danagadi, P.S Jakhapura Duburi, Dist. Jajpur, Odisha, Pin – 755026 |
| **Auction website:** | [**www.ahbilimoria.com**](http://www.ahbilimoria.com) |
| **e-Auction Date & Time:** | **19th September, 2025…..….. at 02:00 PM** |
| **Inspection Date & Time:** | **No physical inspection to be conducted. Interested customers please visit our website for indicative lot photographs/videos. For any assistance please call AHB (09664062791/7003840027) or IBMD Officer (7077717988).** |
| Date of Security Money Deposit | **19th September, 2025 Till ……… at 01:30 PM** |
| **Contact Details:** | |
| |  |  |  | | --- | --- | --- | | **For Post Auction @ A H Bilimoria & Company** | | | | **Area** | **Contact No.** | **Email Id** | | Auction Room | 07003840027/09883421336 | | | Lot Confirmation Related | 08987460668 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com) | | Payment Related | 08987460668/09073711453 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com), [ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com), [m.paul@ahbilimoria.com](mailto:m.paul@ahbilimoria.com),sukumar.chandra@ahbilimoria.com | | Delivery Order Related | 09073711453 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com),[ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com), [m.paul@ahbilimoria.com](mailto:m.paul@ahbilimoria.com),sukumar.chandra@ahbilimoria.com | | Material Value Refund Related | 09073711453 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com),[ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com), [m.paul@ahbilimoria.com](mailto:m.paul@ahbilimoria.com),sukumar.chandra@ahbilimoria.com | | Refund Related | 09073711453 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com),[ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com), [m.paul@ahbilimoria.com](mailto:m.paul@ahbilimoria.com),sukumar.chandra@ahbilimoria.com | | TCS Related | 09073711453 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com),[ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com),[m.paul@ahbilimoria.com](mailto:m.paul@ahbilimoria.com),sukumar.chandra@ahbilimoria.com | | Payment Deviation/Disablement in Tata Steel | 09073711453 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com),[ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com),[m.paul@ahbilimoria.com](mailto:m.paul@ahbilimoria.com),sukumar.chandra@ahbilimoria.com | | Collection of Delivery Order-Tata Steel | 09073711453/09883421336 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com),[ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com), [m.paul@ahbilimoria.com](mailto:m.paul@ahbilimoria.com),sukumar.chandra@ahbilimoria.com | | Collection of Delivery Order for Tata Steel Ltd. FAP Goalpur | 09664062791 | ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com),[ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com),[m.paul@ahbilimoria.com](mailto:m.paul@ahbilimoria.com),[sukumar.chandra@ahbilimoria.com](mailto:sukumar.chandra@ahbilimoria.com),[ahbjajpur@gmail.com](mailto:ahbjajpur@gmail.com) | | For time bound resolution of unresolved issues log into our Customer Complaint Management portal | Type in [www.ahbilimoria.com](http://www.ahbilimoria.com)> Go to “Customer Complaint Management Portal” >Log in with your user id and password and write the details of issue. | |   For Any unresolved Issues beyond two (02) days mail to A H Bilimoria & Company :  Mail to A H Bilimoria &Company: Mr. A K Sil (M-09830074122) & Mr. D Pyne (M-09830738481), E-mail: [ahb@ahbilimoria.com](mailto:ahb@ahbilimoria.com), ahbilimoria.company@gmail.com  Copy to Tata Steel Ltd : Mr. Tapas Ranjan Sahoo (tapas.sahoo5@tatasteel.com) /Ms. Rasmita Panda ([rasmita.panda@tatasteel.com](mailto:rasmita.panda@tatasteel.com)) | |

**SPECIAL NOTE: -**It is the responsibility of the buyer to furnish the valid GST no. & necessary documents to A H Bilimoria & Company before participating in the auction. In case during the transactions, it is found that valid GST no. has not been provided, then all necessary liabilities if any & so accrued would be on account of the buyer. TATA Steel & A H Bilimoria & Company would not be responsible for any such liabilities.

**Note: TSL reserves the right to track IP address, MAC number and geolocation of bidding customers whenever customers participate in any auction on the A H Bilimoria & Co. auction platform for TATA Steel.**

1. **Payment and Lifting Schedule:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Lot No.** | **Payment Schedule** | | **Lifting Schedule**  **(working days from the next day of DO release)** |
| **EMD (10%)** | **Final installment** | **1st installment lifting days** |
| **For All Material** | **01 Working day from Date of Lot Confirmation** | **02 Working Days From Date of EMD** | **As per material list** |

1. **Suitable extension of due date for payment and lifting will be accorded in case of any eventualities like Strike/ Bandh/ Special restriction on vehicular movement imposed by the local Administration etc.**
2. **Requirements of participation:**
   1. Registration: Before participation in the e-Auction, a prospective bidder shall be required to get registered with A H Bilimoria & Co. For details visit [www.ahbilimoria.com](http://www.ahbilimoria.com)
   2. Security Deposit: Non-Interest bearing security deposit of **Rs.60,000/- (Rupees Sixty Thousand only)** in favour of **“A H Bilimoria & Co.”** through Online Payment only : Details as under :

|  |  |
| --- | --- |
| Beneficiary Name | A. H. BILIMORIA & COMPANY |
| Bank Name | HDFC Bank |
| Branch Name | 31, Chowringhee Road, Kolkata – 700016 |
| Account No | 06932560001205 |
| IFSC Code | HDFC0000693 |

**Account No:** All the customers will have a unique account number. The unique account number is an alpha numeric code consisting of 12 characters. The Customer’s unique “account number” is a combination of the AHB’ SAP code along with the 6 digit bidder SAP ID and can be used as reference. for all subsequent transactions. The Customer’s Account Number detail is available in “Profile” after the customer logs into our website using the user id and password.

1. **Inspection Rules & Policy**:

**No physical inspection to be conducted. Interested customers please visit our website for indicative lot photographs/videos. For any assistance please call AHB (09664062791/7003840027) or IBMD Officer (7077717988).**

1. **Bidding modalities:** 
   1. Price Bid Basis: In Indian rupees as per unit of measurement as given in Material List. **Price to be quoted is basic**, **ex- location exclusive of taxes and any other statutory levies**.
   2. Bid Increment: **As specified in the e-auction bid page**
   3. Type of Auction: **English No Ties**
   4. Bid Validity: Bid shall be valid for **10** (Ten working days excluding Saturdays, Sundays and Bank holidays) working days counted from the next day of auction process in case of auction against a catalogue which is completed on the same day. And if it is continuing on any other day the counting of days for lot confirmation shall be from the next day of completion of entire auction process.
   5. Bid duration: For 1st four lots 20 minutes and balance lots 10minutes. If, No bids received within these specified time the lots are closed automatically.
   6. Auto Extension of the Auction Timings: In the event of bids in the last sixty (60) seconds of the scheduled bid time, the Bid Timings are automatically extended for One hundred eighty (180) seconds from each such bid. Such Auto Extension shall continue until no bids are placed for sixty (60) seconds (Engine remains inactive for sixty (60) seconds. The Inactivity Time for Auto Extension purpose is normally “3” minutes. "Service Provider" however retains the right to change the “Inactivity Time” as well as “Extension Period”. The Inactivity Time applicable for the particular Online Bid shall be visible to the customers on the Bidding page.
2. **Taxes & duties:**
   1. GST : As applicable
   2. TCS : As applicable. **In case of availing of concessional rate of TCS proper certificate issued by appropriate Income Tax authority are to be issued in favour of the Principal Company along with payment. Self certification of Form no 27C is not acceptable.**
   3. Any change in taxes applicable at the time of lifting shall be applicable.
   4. **Customers are required to submit Form 27C/Form 27G against the month of dispatch/expected dispatches. In the absence of Form 27C, TCS will be charged at the time of invoicing.**
3. **Payment terms & conditions :** 
   1. Payments: **PAYMENT FACILITY BY RTGS / NEFT ONLY**

|  |  |
| --- | --- |
| Account No | TATAHB followed by Party code (Each individual customer will be provided with Account number to be provided by AHB) |
| Beneficiary Name | TATA STEEL LIMITED A H B |
| Bank Name | HDFC BANK LTD. |
| Branch Name | Sandoz Branch, Mumbai |
| IFSC Code | HDFC0000240 |

* 1. EMD: **10%** of the material value to be paid within **01 (One)** working day from the date of lot confirmation. EMD to be adjusted in the final installment only.

EMD payment is to be made within the time limit as given in letter of confirmation. No extension will be provided for the same.

* 1. Balance Payment Time: (As per payment schedule)
  2. Delayed Payment Charges (DPC) : Installment payments with DPC @ five (05) paise per Rs. 100 per day will be accepted up to **4 (Four)** working days from due date of installment payment as mentioned in the confirmation letter.  This is not applicable for EMD payment.
  3. Saturdays (only Bank Holidays) & Sundays are excluded for counting purpose for payment schedule.
  4. In the event of Non-Receipt of Payment within the stipulated period of Payment, the Sale Offer for the approved Lot shall stand withdrawn automatically (Refer Clause#8).
  5. Buyers have to send the payment deposit slip (UTR No /Scan Copy of NEFT/RTGS Transaction Slip) against Lot No. immediately after the payment to AHB at email id: [**ahb@ahbilimoria.com**](mailto:ahb@ahbilimoria.com)**&** [**ahbilimoria.company@gmail.com**](mailto:ahbilimoria.company@gmail.com)

1. **Lifting terms & conditions:**

7.1 DOs will be handed over to authorized representatives of bidders on receipt of payment. Authorization letter to be issued via registered e-mail id’s. Authorized letter must be duly stamped and signed by the proprietor or partner or director on receipt of payment. Lifting date is calculated from the next day of DO Release date.

7.2 Loading Charges: **As mentioned in material list**

7.3 Loading shall be given strictly as per the statutory norms & safety norms of Tata Steel Ltd.

7.4 Lifting with Ground Rent: Lifting along with ground rent will be allowed up to 4 (four) working days from the last date of lifting period. In case the lifting is not complete, and no request is made by the customer within the period of four days, the company reserves the right to close the lot, and refund the balance to the party after deducting for any shortfall in lifting as per norms laid down in the catalogue. Ground Rent will be calculated on balance unlifted quantity @ 05 paise (inclusive of tax) per Rs.100/- per day

7.5 Additional lifting days for advance payment of installment - If the installment payment is made in advance, then additional lifting days (equivalent to the number of days payment made in advance) would be given. This would not be applicable for EMD payment.

7.6 **PICK & CHOOSE NOT ALLOWED FOR ANY OF THE LOTS.**

7.7 **LOT TRANSFER WILL NOT BE ALLOWED.**

7.8 **Process for transfer of ownership of vehicles sold in auction: Customer shall submit their authorization letter to AHB. AHB will hand over the same to SCMC with a forwarding letter along the authenticated DO copy. AHB will collect the ownership papers from SCMC for handing over to the customer for applying for transfer of ownership in DTO’s office. After transfer of ownership, the customer will show the approach SCMC to collect the delivery advice for the vehicle. AHB will arrange the gate pass for the customer to visit SCMC.**

1. **Penalty:**
   1. The following penalties shall be applicable in the eventuality of a buyer defaulting in making the payment of EMD (wherever applicable) or any installment/s, as per the stipulated schedule for each lot, in a financial year:

* In the first instance, a penalty of Rs. 60,000/- (Rupees Sixty Thousand only) shall be recovered from the customer.
* In the second instance, a penalty of Rs.100,000/- (Rupees One Lakh only) shall be recovered from the customer.
* In the third, and any subsequent instance, a penalty of Rs.150,000/-(Rupees One Lakh Fifty thousand only) shall be recovered and the customer shall be debarred from participating in any auction for a period of three months from the date of debarment.

In the event of any default, the customer’s user id will be disabled and the customer will be blocked from participating in any auction of TSL with immediate effect.

The defaulting customer shall be allowed 06 (six) working days to deposit the penalty as mentioned above. In case the penalty is not received within the stipulated period, the customer’s security deposit shall be forfeited, and the defaulting customer shall be immediately debarred from participating in any auction of TSL.

* 1. If after making payment of EMD (wherever applicable), the installment payment/s are not made by the customer as per the stipulated schedule for each lot, the entire EMD amount against such lot shall be forfeited.
  2. In case of non- lifting of full lot quantity after making full payment, a penalty equivalent to **20%** of the material value for the un-lifted quantity against each lot shall be recovered from the customer.

1. **Lot Closure Norms :**

For Lot Closure, the tolerance would be ± 10% of the original quantity.

**For High Value Items (>/= Rs 50000 per MT) tolerance for Lot closure is 0% of the lot quantity.**

1. **Refund :**

Refunds will only be made by TATA Steel vide RTGS/NEFT and hence all customers are required to submit their bank details to A H Bilimoria & Company or mail at ahb@ahbilimoria.com, [ahbilimoria.company@gmail.com](mailto:ahbilimoria.company@gmail.com), [ahbjsr@ahbilimoria.com, b.bhardwaj@ahbilimoria.com](mailto:ahbjsr@ahbilimoria.com,%20b.bhardwaj@ahbilimoria.com). TATA Steel or A H Bilimoria & Company will not be responsible for any delay in refunds owing to absence of bank details of the customer.

1. **Complaints :**

Complaints, if any, with regard to any transaction shall have to be lodged by the buyer within three calendar months from the date of last invoice. No complaint shall be entertained thereafter, under any circumstances. Customers can log their complaints at **(**[**www.ahbilimoria.com**](http://www.ahbilimoria.com)**> Go to “Customer Complaint Management Portal” >Log in with your user id and password and write the details of issue.)**

1. **Jurisdiction :**

Any dispute arising out of any contract shall be decided in Odisha by the courts in Odisha and by no other courts. The courts in Odisha shall have exclusive jurisdiction to adjudicate upon any such dispute.

1. **General terms & conditions:**
   1. Any dispute on quality & quantity of material and bid cancellation shall not be entertained at any point after the auction.
   2. All lots are offered/sold on “**As is Where is Basis**” and “**No Complaint Basis**”.
   3. Lot transfer will not be allowed. Payment and invoicing has to done in the name of the H1 bidder, subject to the prices being approved.
   4. Lot purchased should consist of material from the same lot and designated location only. Tata Steel has the right to check any vehicle at any moment of time. If material lifted differs from the material that is purchased by the buyer, then the buyer and authorized representative will be permanently debarred. Also Tata Steel can take any penal action against the buyer/authorized representative. All the material loaded in the vehicle is to be covered in order to follow the safety compliance of Tata Steel works.
   5. If the safety compliance is not followed, then Tata Steel can penalize the buyer / authorized representative as deemed fit.
   6. **Customer attested photocopy of valid id proof (Voter id/Aadhar/Pan card) of all lifters / Authorized persons engaged by customers for lifting of materials from TSL is to be enclosed with the authorization letters & to be forwarded to TSL for issue of gate pass.**
   7. **Dispatch is subjected to FORCE MAJEURE conditions**
   8. The seller reserves the right to terminate any offer at any point of time without assigning any reasons
   9. In the event of termination of the offer, seller shall refund the balance amount after due reconciliation
   10. No claims whatsoever would be entertained after cancellation of the bid
   11. In addition of earlier safety norms, the following would be compulsory:

The drivers of the vehicle must have the eye test certificate. The frequency of the testing would be as below**:**

1. If the age of the person is less than 45 years - Once in a year

2. If the age of the person is 45 years or more, the testing is required to be done once in every 6 months

Please ensure to comply with the safety norms

* 1. **Weighment : Weight recorded by Tata Steel weighbridge will be considered final and binding on the customer.**
  2. **This transaction falls u/s 206C(1). Hence Section 194Q will not be applicable.**
  3. **Compliance in relation to section 206AB/206AA (Furnishing of I.T Return for past 2 Years) will be taken directly from Income Tax Portal till 28th June-2021. If any compliance made in IT Portal by the customer (after 28th June-21), shall be communicated to AHB over mail.**
  4. **Mandatory usage of reverse Camera, First Aid & Fire extinguisher in all customer vehicles wef 01.06.22**

**14**. **Compliance to safety norms**

14.1 Authorized persons (of the customer) involved in lifting of the materials will be allowed only with Personal Protective Equipment’s (PPE) i.e., Safety Shoes, Safety Helmet, Safety Goggles, Fluorescent Jacket and Hand Gloves. No "people movement" shall be allowed at the time of loading/delivery of materials from the yards" Tata Steel will not be responsible for any delays arising out of Non- Compliance to the Safety Norms.

14.2 Documents for verification regarding entry of vehicles inside Tata Steel works :  
  
All customers to note that presentation of following set of documents to TATA STEEL authorities is COMPULSORY at the time of reporting of vehicles at TSL designated Gate for entry of Customer trucks/vehicles.  
a. Driving License of driver,  
b.     Registration Card,  
c.  Commercial Certificate,  
d.  Fitness Certificate of Vehicle,  
e.  Re-registration for vehicles older than 15 years  
f. Insurance  
The checklist form will be filled in at TSL designated Gate for entry of Customer trucks/vehicles before entry of vehicle.

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| --- | --- |
| **Sl. No.** | **Safety Parameters to be checked** |
| 1 | Three Piece Mirror(Truck, Trailer & Dumper)-Helper side |
| 2 | Single Mirror- Driver side |
| 3 | Rear View Mirror (Tata Ace, 207, Jeep etc.) |
| 4 | Service Brake |
| 5 | Parking Brake |
| 6 | Seat Belt |
| 7 | Head Light |
| 8 | Parking Light |
| 9 | Blinker |
| 10 | Horn |
| 11 | Reverse Alarm |
| 12 | Wiper |
| 13 | Windshield Glass |
| 14 | Air Pressure Min. 7 Kg/Cm^2 |
| 15 | Run Under Protection Guard as per TSL standard |
| 16 | Side under Protection Guard as per TSL standard |
| 17 | Tyre Condition (Tread Depth, Cut Mark etc.) |
| 18 | Any Oil Leakage from the vehicle |
| 19 | Physical condition of Dallah |
| 20 | Availability of scotch block |
| 21 | Buzzer with side indicator |
| 22 | Driver's eye examination report |
| **Legal Documents to be checked:** | |
| **Sl. No.** | **Documents to be Checked** |
| 1 | RC Book |
| 2 | Insurance |
| 3 | Pollution |
| 4 | Driving licence |
| 5 | Fitness for more than 15 years old vehicle |
| 6 | NOC for outside vehicles |

**For ODC (Over Dimensional Consignment) items Customer / Authorised Lifter has to do Route Mapping in consultation with IBMD prior to vehicle placement for delivery. Customer / Authorised Lifter to indicate final date of vehicle placement.**

**15. DISCLAIMER FOR E-AUCTION**

BANDWIDTH PROBLEMS, CONNECTIVITY PROBLEMS WITH THE LOCAL ISP (INTERNET SERVICE PROVIDER), SLOWNESS TO ACCESS PAGES FOR DOWNLOADING ETC. ARE BEYOND THE CONTROL OF TATA STEEL LTD. AND A H BILIMORIA & COMPANY. HENCE NO RESPONSIBILITY LIES WITH TATA STEEL LTD. OR A H BILIMORIA & COMPANY FOR THE ABOVE PROBLEMS FACED, IF ANY, BY THE BIDDERS BEFORE/DURING THE AUCTION ANY. BID PLACED USING THE BIDDER'S USERNAME AND PASSWORD IS UNCONDITIONALLY BINDING ON THE BIDDER TO WHOM SUCH USERNAME AND PASSWORD HAD BEEN ALLOTTED AND HE SHALL BE SOLELY RESPONSIBLE FOR MAINTAINING THE CONFIDENTIALITY OF THE SAME AND FULLY RESPONSIBLE FOR ALL ACTIVITIES THAT OCCUR UNDER THEIR USERNAME AND PASSWORD. HENCE THE USER IS ADVISED TO CHECK THE USERNAME AND PASSWORD BEFORE THE AUCTION,IN ORDER TO FAMILIARISE HIMSELF WITH THE SAME AND IS ADVISED NOT TO REVEAL IT TO ANYONE ELSE SO AS TO PREVENT MISUSE OF THE SAME. THE BIDS MADE BY THE BIDDERS AGAINST THEIR USERNAME AND PASSWORD SHALL BE IRREVOCABLE.THE BIDDERS ARE ADVISED TO REGISTER AND PRE-QUALIFY FOR BIDDING WELL IN ADVANCE AND PLACE THEIR BIDS EARLY IN ORDER TO TAKE CARE OF ANY UNFORESEEN TECHNICAL DIFFICULTY THAT MIGHT SURFACE IN THE INTERNET OPERATIONS.

**Lot Photograph: Photographs of lots are at best indicative only and do not necessarily reflect the actual condition of lots. All bidders are advised to e- inspect the offered lots before participating in the auctions. Tata steel or A H Bilimoria & Co. shall not be responsible or liable for any error of judgment or bids put by bidders acting on the basis of these photographs.**

**Quantity offered is based on eye estimation. Delivery will be made for the estimated quantity or actual ground stock. Estimation error may arise. After e-inspection, no complaint of whatsoever nature on estimated /offered quantity shall be entertained under any circumstances. Bidders are advised to make their own judgment on offered quantity before bidding.**

## Special instruction:

**1. Loading to be given during day time from 08:00AM to 05:00PM by dept   
2.Vehicle placement plan will be provided one day in advance.  
3. One customer representative is allowed for one DO.**

**Speed Limit for Heavy Vehicles to max.25 kms. Any body exceeding the same may get penalized.**

**Temporary Gate Pass (GP) will be issued to authorized customer representative’s as per DO validity period. For lots having DO validity more than one month, GP will be issued max. 30 days.**

**SOP ON ISSUE OF TEMPORARY GATE PASSES FOR LIFTING OF SCRAP MATERIAL FROM KPO BY CUSTOMER:**

|  |  |  |
| --- | --- | --- |
| **Step** | **Process** | **Responsibility** |
| 1 | Customer Representative submits the Delivery Order Copy and Authorization letter to IBMD. | Customer Representative |
| 2 | On the basis of DO & Authorization letter, Customer representative will provide a request letter along with documents given below and a undertaking note for issue of temporary gate pass.  Required Documents for safety training and issue of temporary gate pass (i) Any ID Proof. (Voter ID/Aadhar Card/Driving license) (ii) Passport size photograph. | Customer Representative |
| 3 | Verification and forward of documents through IBMD & Safety Department to safety training centre for safety training. | Safety Dept/IBMD/Customer Representative |
| 4 | Safety training & issue of safety training attendance form for gate pass. | Customer Representative/Safety Department/ Safety training Centre |
| 5 | Submission of Safety training attendance form (Duly signed by the trainer),request letter (forwarded through Contract cell, Security Dept.& IBMD) and DO copy to Gate pass section for issuing Gate Pass. | Customer Representative |
| 6 | Issue of Temporary Gate Pass as per Delivery order period. | Security Gate Pass Section |
| 7 | In case further renew of gate pass is required, same can be done on the basis of DO Copy, safety training attendance form and customer request letter forwarded through IBMD/Contract cell/Security Dept. | Security Gate Pass Section/Customer Representative/IBMD/Contract cell. |

FORMAT: SHE/WP/RRM/FOR/16

Checklist for HMV & LMV (Supply material, outbound material and Raw material)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Vehicle Type** | | |  | **Capacity of the vehicle** | | | |
| **Vehicle Regd. No** | | |  | **Projection details(mm)** | | | |
| **Transporter Name** | | |  | **Right Side:** | | | **Left Side:** |
| **Consignment Type** | | | **ODC/NON ODC** | **Length:** | | | **Height:** |
| **SL. No.** | **Items to be Inspected** | | | | **OK** | **Not OK** | **Remarks** |
| 1 | PPE must be in good condition & available with driver/operator. | | | |  |  |  |
| 2 | General:   1. Front Wide shields – no crack, no scratches, and clear visibility. 2. Seat Belt in usable condition. 3. Fire Extinguisher & first aid box 4. Physical Condition of Dallah /Bed. 5. Rear view mirror, Helper side – 03 Pcs & Driver side- 01 Pcs. 6. Visible registration number plate in front & rear side. 7. Wiper blade in working condition. 8. Reverse Camera 9. Scotch block in place at the time of parking. 10. Lights, Horn & Electrical :  * Parking Light(Front & Rear). * Head Light & Dipper light. * Indicator Light (Front & Rear) with buzzer. * Brake light (Rear & Side). * Reverse light. * Trolley side light(If applicable) * Extended material * Reverse horn(Compulsory) & Camera(If applicable) * Main horn * Battery clamp condition & tightness * Self-starter (vehicle should start within 5-8sec). Tie rod end play(Within 20 to 30 mm) | | | |  |  |  |
| 3 | Tyre Condition & Under Carriage:   1. Resoling /rethreading/surface plain in front wheel is not allowed. 2. If central part is flat/thread depth less than 1 inch-Not ok(Only trailer may be allowed for single tyre problem. Supporting tyre to be ok). 3. Centre part of the tyre should not be flat. 4. Any kind of side cut not allowed-depth more than ½ inch not allowed 5. Air pressure-Min 7kg/CM2 (Visual Checking). | | | |  |  |  |
| 4 | R.U.P.G / S.U.P.G:   1. 550MM height from ground 2. Distance From horse (Cabin side)-500 mm. 3. Distance from Rear Tyre-300mm | | | |  |  |  |
| 5 | Brakes:   1. Foot brake (Service brake) 2. Hand brake/Parking brake( No loose of brake chamber stud) 3. Fail safe brake ( It will work when air fall below 6.0 kg/cm2). 4. Trolley brake in working condition ( If applicable ).   a) Leakage from wheel brake actuators & hoses. | | | |  |  |  |
| 6 | Others: | a) Alcohol Checking | b) Driving License |  |  |  |  |
| **7** | Ensure safety during Transportation –If Applicable   1. Fixing Proper Wedge. 2. Side guard/post. 3. Welding of clit, wedge. 4. Fixing of flag & caution light. | | | |  |  |  |
|  | Chain: (Only For Trailers) | | | |  |  | TPI Validity: |
|  | a) All link chains of 16 mm dia. of iron / 12mm dia. of steel (Test load = 6.3 t) as per | | | | Sl. No: |
| 8 | IS 2429.  b) The chain shall be free from bent, twisted, damaged or cracked links. | | | | …………….……  ….. |
|  | c) Chain should not be hammered. | | | |  |
|  | d) It must have Valid TPI certificate & No. of chain :03. | | | |  |
|  | D shackle: | | | |  |  | TPI Validity: |
| 9 | 1.D Shackle: D shackle of ¾”dia 2.Hook of 16mm dia  3.Locking pin: ¾” dia | | | | ……………….. Sl. No:  ………………….. |
| 10 | Turn Buckle:  Turn buckles of dia. 1 & 1/2 " diameter (38 MM) (test load = 6.3 t) as per IS 3121 | | | |  |  | TPI Validity: |
| ……………….. |
| Sl. No: |

For permanent gate pass

Sign. Of Vendor Representative ------- Vehicle Fitness Validity Up to------------ Sign. Of TSL representative------

**All vehicles have to be fitted with reverse Camera, First Aid & Fire extinguisher w.e.f 01.06.22.**

**Special Instruction:**

**W.e.f. 10th October, 2024, the CBIC has notified that there shall be deduction of GST TDS @ 2% on supply of metal scrap falling under Chapters 72 to 81 in the First Schedule to the Customs Tariff Act by registered person in B to B supply. The GST TDS shall be deducted when the payment is made or credited to the suppliers Account. The deductor will be liable to pay the TDS amount to the Govt. within ten days after the end of the month in which such deduction is made. A certificate of tax deduction at source shall also be issued by the supplier in the format prescribed in GSTR 7A. Accordingly, it is advised to kindly take necessary actions at your end such as obtaining GST TDS registration and ensure compliances with the GST TDS provisions.**

**Terms and Conditions for TDS of 2 % on metallic Scrap sales :**

1. **Compliance of GST-TDS Provisions**: It shall be the responsibility of the customer to comply with all the requirements prescribed under GST law related to GST-TDS in case of material sold to them.
2. **Payment of GST-TDS to the Government:** The GST-TDS shall be deposited by the customer to the Government within due date prescribed under GST law.

1. **Filing of GST-TDS Returns**: Customer shall file the periodic statements/returns as per GST law. *GST-TDS deposited by the customer to the Government shall be refunded to the customer within one month of the day, the paid amount is reflected in GST portal of TSL at GSTN.*

1. **Sharing of GST-TDS payment details with TSL:**The customer shall share the invoice wise details of GST-TDS with TSL in excel file to the email id[**GSTRECON@TATASTEEL.COM**](mailto:GSTRECON@TATASTEEL.COM)**.**

1. **Implication of Non**- **Compliance**: Any Impact of non-compliance for GST-TDS under GST law at customer’s end either in financial or other form, shall be borne by the customer only. Further, the customer shall at all times keep TSL indemnified and harmless from any loss/penalty/cost/damages suffered by TSL due to non-compliance of the applicable law by the customer.

**MATERIAL DETAILS: AS PER ANNEXURE:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **LIST OF MATERIALS** | | | | | | | | | | | | |
| **Sr. No.** | **Location** | **Lot no** | **Material Code** | **Description** | **Qty** | **UOM** | **GST** | **TCS** | **Loading charges** | **Lifting** | **Contact Person** | **Contact No.** |
| **1** | **FAP jajpur** | **FMJajSS16** | **150007590** | **SS Scrap(damaged Cooling shield & Charging chute pipes)** | **8** | **MT** | **18%** | **1%** | **Loading by TSL free of cost** | **20 working Days from the D/O date** | **Mr. Sabyasachi Pattnaik** | **8093033852** |
| **2** | **FAP jajpur** | **FMJajtyr13** | **150007387** | **Rejected tyres with Rim, Valid EPR authorized waste tyre recyclers are allowed to participate in the lot** | **1** | **MT** | **18%** | **1%** | **Loading by TSL free of cost** | **10 working Days from the D/O date** | **Mr. Sabyasachi Pattnaik** | **8093033852** |

**ALL THE PHOTOGRAPHS ARE INDICATIVE ONLY**

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**FMJajSS16**

**Open** [**www.ahbilimoria.com**](http://www.ahbilimoria.com) **->Click on Customer Complaint Management Portal**



**Use your User ID & Password for login**



**Click Complaint Portal-> Click on “Post a New Ticket”**



**Post a New Ticket->Subject\* ->Message\* -> Email\*->Principal Company\*->Attach Document (If required any attachment) ->Submit**



**Your support request has been submitted successfully and the Reference No ----- is generated automatically**

